

Organization Name and Grant Number:					
Total Hours				34	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/2/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/3/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/4/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/5/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/6/2023	Jane Doe	Director of Development	9 am - 10 am	2	Developed presentation for workshop
Total Hours				12	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Jill Doe	Development Manager	9 am - 10 am	1	Planned Project
9/2/2023	Jill Doe	Development Manager	9 am - 11 am	2	Planned Project
9/3/2023	Jill Doe	Development Manager	9 am - 1 pm	4	Planned Project
9/4/2023	Jill Doe	Development Manager	9 am - 11 am	2	Planned Project
9/5/2023	Jill Doe	Development Manager	9 am - 11 am	2	Planned Project
9/6/2023	Jill Doe	Development Manager	9 am - 11 am	2	Planned Project
Total Hours				22	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Brian Doe	Development Manager	9 am - 5 pm	8	Manged Project
9/2/2023	Brian Doe	Development Manager	9 am - 1 pm	4	Manged Project
9/3/2023	Brian Doe	Development Manager	9 am - 1 pm	4	Manged Project
9/4/2023	Brian Doe	Development Manager	9 am - 11 am	2	Manged Project
9/5/2023	Brian Doe	Development Manager	9 am - 11 am	2	Manged Project
9/6/2023	Brian Doe	Development Manager	9 am - 11 am	2	Manged Project
Total Hours				34	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Bill Doe	Inventory Manager	9 am - 5 pm	8	Manged Inventory
9/2/2023	Bill Doe	Inventory Manager	9 am - 5 pm	8	Manged Inventory
9/3/2023	Bill Doe	Inventory Manager	9 am - 5 pm	8	Manged Inventory
9/4/2023	Bill Doe	Inventory Manager	9 am - 3 pm	6	Manged Inventory
9/5/2023	Bill Doe	Inventory Manager	9 am - 11 am	2	Manged Inventory
9/6/2023	Bill Doe	Inventory Manager	9 am - 11 am	2	Manged Inventory
Total Hours				12	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Emily Doe	Data Specialist	9 am - 10 am	1	Analyzed restoration data
9/2/2023	Emily Doe	Data Specialist	9 am - 11 am	2	Analyzed restoration data
9/3/2023	Emily Doe	Data Specialist	9 am - 1 pm	4	Analyzed restoration data
9/4/2023	Emily Doe	Data Specialist	9 am - 5 pm	2	Analyzed restoration data
9/5/2023	Emily Doe	Data Specialist	9 am - 11 am	2	Analyzed restoration data
9/6/2023	Emily Doe	Data Specialist	9 am - 11 am	2	Analyzed restoration data
Total Hours				78	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/2/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/3/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/4/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/5/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/6/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/7/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/8/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/9/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/10/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/11/2023	Claire Doe	Crew Leader	9 am - 3 pm	6	Lead planting
Total Hours				56	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/2/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/3/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/4/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/5/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/6/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/7/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
Total Hours				56	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/2/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/3/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/4/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/5/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/6/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/7/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
Total Hours				43	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/2/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/3/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/4/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/5/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/6/2023	Jim Doe	Forester	9 am - 12 pm	3	Planting