



## Rain Barrel Rebate Instructions and Design Guidelines Rockville RainScapes Rebate Program

The City of Rockville offers a rebate of \$1 per gallon for rain barrel installations with a minimum volume of 50 gallons. The rebate amount cannot exceed documented costs. Eligible properties can receive a lifetime total of \$5,000 in RainScapes rebates. You must apply prior to installing the landscape and retain and submit itemized receipts and/or final invoices for all project costs.

### Eligibility

- ✓ Projects must be installed at a private single-family residence, homeowners' association, condominium association, housing cooperative or other non-profit property located in the City of Rockville.
- ✓ Projects will **not** qualify for rebates if they are partially or completely finished before approval.
- ✓ Projects are **not** eligible if they are associated with permit approval requirements for new building construction, additions, or renovations.
- ✓ Applicants are responsible for obtaining any required HOA approvals, permits or other permissions related to their project.
- ✓ All requirements must be met as outlined in this document and in the approved application. All decisions are final and are at the sole discretion of the City of Rockville.

### Application Process and Requirements

- 1. Review requirements and submit your application.**  
Review all requirements and *Design Guidelines* below. Then, complete the online application found at <https://cbtrust.org/grants/rockville-rainscapes-rebate/>. Have photos of the project area(s), approval letters, and other documentation ready to upload. *Please allow at least 14 business days for application processing.*
- 2. Receive application approval and sign Property Owner Agreement.**  
Wait to receive approval from the RainScapes Coordinator before purchasing or installing the project. After application approval, a Property Owner Agreement will be sent to you for signature.
- 3. Begin and complete your project.**  
Projects must be completed within 12 months of approval. Make sure the project meets the *Design Guidelines* and that all HOA approvals, permits, or other permissions are obtained. You must retain and submit itemized receipts and/or final paid invoices (showing a zero balance) for all project costs.
- 4. Final inspection/approval.**  
Once the project is complete, upload all related receipts, final invoices, and photos of the completed project to <https://www.grantrequest.com/Login.aspx?ReturnUrl=%2faccountmanager.aspx%3fSA%3dAM%26sid%3d1520&SA=AM&sid=1520>. A site visit may be scheduled within 14 business days. At the final inspection, installation of the project will be verified, and the project area will be photographed.
- 5. Receive reimbursement check.**  
If all requirements are met, the rebate will be approved, and a check will be issued by the Chesapeake Bay Trust within two to three weeks.



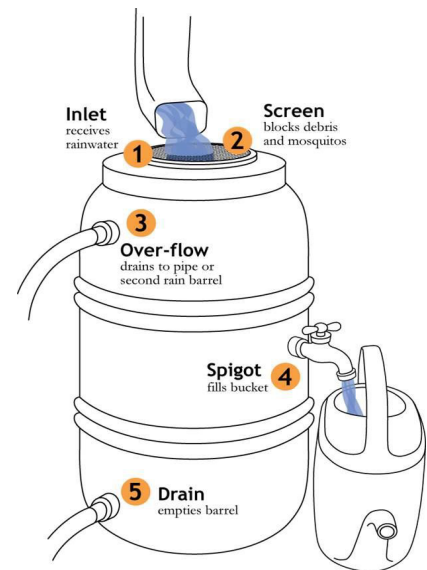
**Rain Barrel Design Guidelines Issue**  
**Date 7/2025**

**\*\* These guidelines and criteria will be periodically updated to ensure currency with the latest technical information and best practices – please verify that you have the latest version. \*\***

Written approval from the RainScapes Coordinator is required before you begin installation or construction. Projects installed before approval will not qualify for rebates.

### Rain Barrel and Above Ground Cistern Requirements

- Minimum size: 50 gallons
- Required elements
  - Inlet connected to a downspout (1)
  - Secure lid and screen for safety and mosquito control (2)
  - Overflow outlet and hose leading drainage at least 4ft away from any foundation (3)
  - Solid, level support base
- Recommended elements
  - Water access tap (4)
  - Drainage outlet at bottom (5)
  - Additional mosquito control (i.e. mosquito pellets)



### Documentation Requirements:

To complete the application process, you will need to complete and submit the following:

#### Pre-Installation:

- Photos of locations barrels will be installed (up to five).
- Rain barrel description may be submitted as a link in a word document or PDF of planned purchase.
- If applying as a homeowner within an HOA, condominium association, or non-profit, you will need to upload a project approval letter from your organization's board.
- If applying as a renter, you will need to upload a project approval letter from the property owner.
- Sign and submit the Property Owner Agreement.

#### Post-Installation:

- Submit itemized receipts (tax will be subtracted).
- Schedule and pass final inspection.

### Additional Resources:

- Montgomery County Rain Barrel Manual:  
<https://www.montgomerycountymd.gov/DEP/Resources/Files/rainscapes/water-harvesting/rain-barrels-and-cisterns.pdf>

### **Important Note:**

The diagram above is a general concept of a rain barrel. Some designs will differ slightly in style or function but must contain all the required elements above to qualify for a rebate. Underground cisterns require additional documentation guidelines. Email [rockvillerebate@citrust.org](mailto:rockvillerebate@citrust.org) for details.