The Chesapeake Bay Trust (the Trust), a non-profit organization that promotes public participation in the restoration of the Chesapeake Bay and its tributaries, seeks a Programmatic Intern interested in gaining experience in the non-profit environmental sector. The participating intern will work at the Chesapeake Bay Trust full time during the summer (June through August) at a rate of $12.50 per hour.

**About the Trust:** The Chesapeake Bay Trust is dedicated to promoting public awareness and participation in the restoration and protection of the natural resources of Maryland and the Chesapeake Bay region, established by state government in 1985. Our work is supported by approximately 30-40 different sources, including Maryland’s Chesapeake Bay license plate; the Chesapeake and Endangered Species Tax check-off on the Maryland state income tax form; a donation option on Maryland’s boating, fishing, and hunting license website; a new merchandising online store; federal, state, and local government and private foundation funding partners; and corporate and individual donors. With the funds generated from these various sources, we make approximately 350 grants per year ranging from $100 to $200,000 for projects in the K-12 environmental education, on-the-ground restoration, science, and community engagement realms. Our goal is to empower groups on the ground to play a role in the restoration and protection of communities and natural resources. In the past decade, the Trust has increased its grant-making four-fold through new revenue streams, with a current annual grant-making of approximately $12 million.

**Position Responsibilities and Learning Opportunities:**
- Duties at the Trust during the summer include a variety of administrative grant-related tasks supporting our portfolio of K-12 environmental education, on-the-ground watershed and habitat restoration, and resident engagement projects.
- Duties at the Trust added during the summer months include some field work to assess proposed and completed restoration projects and an independent project of the student’s choosing related to watershed issues and aligned with the Trust’s mission.
- Independent projects completed by interns in the past have been adapted for independent study credit through the student’s university with university and professor permission.
- Students gain a wide range of skills for their resumes beyond traditional environmental organization experience, including grant management and general experience with grant-making and grant-writing. Students also gain knowledge of and experience with a subset of the ~350 non-profits that we engage every year.
- Note that our staff is working both in the office and working remotely with limited access to the office, as needed.

**Eligible applicants** must be undergraduate or graduate students attending a two- or four-year college or university in Maryland with a GPA of 3.00 or higher. In addition, all undergraduate applicants must be entering or continuing their sophomore, junior, or senior year during the spring 2022 semester. Students of all majors are welcome to apply.

**To apply, please submit:** Cover letter and resume to Sarah Higgins (shiggins@cbtrust.org) and place “Program Intern – Your Last Name” in the subject line of the email. The cover letter must address a) what the student hopes to gain from the experience and how it fits in with his/her career goals, and b) what skills and experiences the student has that are relevant to Trust goals.

The Chesapeake Bay Trust provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, gender, sexual orientation, national origin, age, or disability in accordance with applicable federal, state, and local laws.