# FY26 Environmental Education Grant Program

# Narrative Questions

**Complete all questions in this narrative template.** You will upload this document as a MS Word or PDF file into the online application system. The narrative should be less than seven (7) pages of text, excluding photos or materials such as Letter(s) of Commitment or supporting documents**. To ensure that you address all questions, we recommend you use the outline below to answer the narrative questions.** Make sure that your answers describe how the criteria in the “Evaluation Criteria” section of the Request for Proposals (RFP) will be met. The RFP and online application are located here: <https://cbtrust.org/grants/environmental-education/>.

***Definitions***

*A project* ***goal*** *is defined as the overall aim the program or project will help achieve, which may be longer-term and extend beyond the grant.*

*A project* ***objective*** *is defined as the specific, measurable steps within the grant period that will help realize the goal.*

*A project* ***output*** *is defined as the immediate results of the work which is being completed (e.g., How many students will the program engage? How many teachers or administrators do you propose will attend professional development training? OR Development of an environmental literacy plan or number of proposed partnerships).*

*A project* ***outcome*** *is defined as the change that is prompted because of the output listed above (e.g., Increased knowledge and skills, changes in attitudes or behaviors, streamlining processes to remove barriers for outdoor environmental literacy programs, or securing sustainable funding to ensure the longevity of environmental literacy programs).*

# What are the Goals of the Project?

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| Program Goals |
| Provide a brief summary of the project including the goal, objectives, school district(s), number of schools reached, and targeted grade level(s) or course(s) as applicable. |
| Project Track |
| Identify the track to which you are applying.   1. Track 1: MWEE Implementation 2. Track 2: Environmental Literacy Capacity Building |

# Why is this Project Needed?

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| What concerns will the project address? |
| Describe the background of the project including why it is needed and how it was identified? Also include if the targeted school district(s) are serving schools and/or communities that have indicators of need in academic performance (e.g. academic achievement, graduation rates, and attendance), socioeconomic status (e.g. low-income, unemployment, high poverty, over 50% of Title 1 schools), and/or other areas that have shown to widen disparities in access to environmental education. Have you applied for this program or project in the past? If yes, what has changed since the last time you applied?   1. If applying to the MWEE Implementation Track, make sure to highlight if the delivery of the MWEE will prioritize needs and resources for underserved schools. 2. If applying to the Environmental Literacy Capacity Building Track, make sure to define the barriers you are addressing and why addressing those barriers will advance environmental literacy including MWEEs at the district or state level. |
| What actions and outputs will result from the project? |
| Describe the actions and outputs. Be as detailed as possible with duration, frequency, number of students, number of teachers, etc. This is the logistical work plan for your program or project and should be the most in-depth section.  Depending on the elements of your program and project make sure to also emphasize:   1. If MWEE Implementation, describe how the program meets each of the Essential Elements and Supporting Practices. Be as detailed as possible. Remember to highlight if the proposed MWEE integrates youth voice and/or incorporates climate change as those elements are prioritized in the evaluation criteria. 2. If professional development is being proposed describe the audience, recruitment methods and incentives, topics and pedagogy, amount of instructional time, and outgoing support. 3. If a Multiyear MWEE Implementation Request, clearly differentiate between yearly activities including the number of schools being reached year. |
| What outcomes will result from your project and how will you evaluate the outcomes? |
| Describe the outcomes that you expect to generate over the course of the requested grant period. Then demonstrate how you will assess the effectiveness of your program or project to meet those outcomes and improve in the future. Describe how you will collect and synthesize the information.  ***Note:*** *Evaluation plans should be quantitative and qualitative and may include evaluation tools, observation, or outside consultation. The Trust encourages applicants to plan for and include evaluation in the timeline and will consider requests for personnel time to conduct robust program evaluation.* |

# What are the long-term implications?

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| Describe the long-term vision and plan for your project. |
| The Trust aims to invest in projects that have the longest potential longevity, after the grant period has ended. Discuss the future of the program or project after the grant period. What factors may affect its long-term value and how will you ensure its long-term value is maximized? If the program or project will need ongoing financial resources in order to maintain its value, provide an abbreviated plan describing how the program or project will be sustained beyond the term of the proposed funding request. |
| Who will the project serve? |
| In light of the Trust's commitment to diversity in its award-making, provide demographic information about the community or population served by the program or project. |