

Organization Name and Grant Number:					
Total Hours				34	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/2/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/3/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/4/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/5/2023	Jane Doe	Director of Development	9 am - 5 pm	8	Developed presentation for workshop
9/6/2023	Jane Doe	Director of Development	9 am - 10 am	2	Developed presentation for workshop
Total Hours				12	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Jill Doe	Development Manager	9 am - 10 am	1	Planned Project
9/2/2023	Jill Doe	Development Manager	9 am - 11 am	2	Planned Project
9/3/2023	Jill Doe	Development Manager	9 am - 1 pm	4	Planned Project
9/4/2023	Jill Doe	Development Manager	9 am - 11 am	2	Planned Project
9/5/2023	Jill Doe	Development Manager	9 am - 11 am	2	Planned Project
9/6/2023	Jill Doe	Development Manager	9 am - 11 am	2	Planned Project
Total Hours				22	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Brian Doe	Development Manager	9 am - 5 pm	8	Manged Project
9/2/2023	Brian Doe	Development Manager	9 am - 1 pm	4	Manged Project
9/3/2023	Brian Doe	Development Manager	9 am - 1 pm	4	Manged Project
9/4/2023	Brian Doe	Development Manager	9 am - 11 am	2	Manged Project
9/5/2023	Brian Doe	Development Manager	9 am - 11 am	2	Manged Project
9/6/2023	Brian Doe	Development Manager	9 am - 11 am	2	Manged Project
Total Hours				34	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Bill Doe	Inventory Manager	9 am - 5 pm	8	Manged Inventory
9/2/2023	Bill Doe	Inventory Manager	9 am - 5 pm	8	Manged Inventory
9/3/2023	Bill Doe	Inventory Manager	9 am - 5 pm	8	Manged Inventory
9/4/2023	Bill Doe	Inventory Manager	9 am - 3 pm	6	Manged Inventory
9/5/2023	Bill Doe	Inventory Manager	9 am - 11 am	2	Manged Inventory
9/6/2023	Bill Doe	Inventory Manager	9 am - 11 am	2	Manged Inventory
Total Hours				12	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Emily Doe	Data Specialist	9 am - 10 am	1	Analyzed restoration data
9/2/2023	Emily Doe	Data Specialist	9 am - 11 am	2	Analyzed restoration data
9/3/2023	Emily Doe	Data Specialist	9 am - 1 pm	4	Analyzed restoration data
9/4/2023	Emily Doe	Data Specialist	9 am - 5 pm	2	Analyzed restoration data
9/5/2023	Emily Doe	Data Specialist	9 am - 11 am	2	Analyzed restoration data
9/6/2023	Emily Doe	Data Specialist	9 am - 11 am	2	Analyzed restoration data
Total Hours				78	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/2/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/3/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/4/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/5/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/6/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/7/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/8/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/9/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/10/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/11/2023	Claire Doe	Crew Leader	9 am - 3 pm	6	Lead planting
Total Hours				56	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/2/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/3/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/4/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/5/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/6/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
9/7/2023	Tina Doe	Forester	9 am - 5 pm	8	Planting
Total Hours				56	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/2/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/3/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/4/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/5/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/6/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
9/7/2023	Richard Doe	Forester	9 am - 5 pm	8	Planting
Total Hours				43	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/2/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/3/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/4/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/5/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/6/2023	Jim Doe	Forester	9 am - 12 pm	3	Planting

Expense period  
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9/6/2023	Emily Doe	Data Specialist	9 am - 11 am	2	Analyzed restoration data
Total Hours				78	
Date	Person (name)	Position/Job Title	Time Worked	Total Number of Hours	Task(s)
9/1/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
9/2/2023	Claire Doe	Crew Leader	9 am - 5 pm	8	Lead planting
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9/4/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/5/2023	Jim Doe	Forester	9 am - 5 pm	8	Planting
9/6/2023	Jim Doe	Forester	9 am - 12 pm	3	Planting

Expense  
period 1,  
FMS Line  
10



**More saving.  
More doing.<sup>SM</sup>**

6025 SOUTH PECOS RD LAS VEGAS, NV 89120  
(702) 434-1948

3316 00005 10917 03/29/14 01:58 PM  
CASHIER STEPHANIE -SXR6137

887480023442	Soil Amendments<A>	
30@4.00		120.00
887480024814	1/4 Stakes <A>	
100@6.00		600.00
887480024814	1/4 Tree Guards <A>	
100@18.00		1,800.00
SUBTOTAL		2,520.00
	SALES TAX	0.00
	TOTAL	\$2,520.00

P.O.#/JOB NAME: 0



3316 05 10917 03/29/2014 2929

**RETURN POLICY DEFINATIONS**

POLICY ID	DAYS	POLICY EXPIRES ON
A 1	90	06/27/2014

THE HOME DEPOT RESERVES THE RIGHT TO  
LIMIT / DENY RETURNS. PLEASE SEE THE  
RETURN POLICY SIGN IN STORES FOR

# INVOICE

INVOICE #	12345
INVOICE DATE:	09/27/2023

## Mr. Tree Planting Services

1234 Rainbow Rd,  
Annapolis, Maryland 12345  
Phone: 123-456-7891  
Fax: 123-456-7891  
mrtreeplantingservices@fakecompany.org  
www.mrtreeplantingservices.com

### BILL TO

Project Leader  
1234 Your Address  
123-456-7891  
youremail@fakeemail.com  
Customer ID: 12345

QTY	ITEM ID#	DESCRIPTION	UNIT PRICE	ITEM TOTAL
50	12345	Native Trees	\$120.00	\$6,000.00
1	23456	Planting Services	\$4,000.00	\$4,000.00

SUBTOTAL \$10,000.00

PAYMENT TERMS Net 30  
PAYMENT DUE

TAX \$0.00  
TOTAL DUE **\$10,000.00**

Make All Checks Payable To: Mr. Tree Planting Services

**THANK YOU FOR YOUR BUSINESS!**

SHELL

3-1906 KAUMUALLI HWY

LIHUE, MD

96766

10010237005

09/01/2023 269102184

05:33:13 PM

PUMP# 4

REGULAR

20.099G

PRICE/GAL

\$5.609

DISCOUNTS BEFORE

FUELING

Rewards/GAL

\$-0.050

FUEL TOTAL

\$ 56.65

CREDIT

\$ 112.74

CHASE VISA

USD\$112.74

XXXX XXXX XXXX 1238

Chip Read

APPROVED

Expense  
period 1,  
FMS line  
14

SHELL

3-1906 KAUMUALLI HWY

LIHUE, MD

96766

10010237005

09/09/2023 269102184

05:33:13 PM

Expense  
period 1,  
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09/13/2023 269102184

05:33:13 PM

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Chip Read

APPROVED

Expense  
period 1,  
FMS line  
14

SHELL

3-1906 KAUMUALLI HWY

LIHUE, MD

96766

10010237005

09/17/2023 269102184

05:33:13 PM

PUMP# 4

REGULAR 20.099G

PRICE/GAL \$5.609

DISCOUNTS BEFORE

FUELING

Rewards/GAL \$-0.050

FUEL TOTAL \$ 56.65

CREDIT \$ 112.74

CHASE VISA

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XXXX XXXX XXXX 1238

Chip Read

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SHELL

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09/20/2023 269102184

05:33:13 PM

PUMP# 4

REGULAR 20.099G

PRICE/GAL \$5.609

DISCOUNTS BEFORE

FUELING

Rewards/GAL \$-0.050

FUEL TOTAL \$ 56.65

CREDIT \$ 112.74

CHASE VISA

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FMS line 14

SHELL

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LIHUE, MD

96766

10010237005

09/23/2023 269102184

05:33:13 PM

PUMP# 4

REGULAR

20.099G

PRICE/GAL

\$5.609

DISCOUNTS BEFORE  
FUELING

Rewards/GAL \$-0.050

FUEL TOTAL \$ 56.65

CREDIT \$ 112.74

CHASE VISA

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XXXX XXXX XXXX 1238

Chip Read

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Expense  
period 1,  
FMS line  
14

SHELL

3-1906 KAUMUALLI HWY

LIHUE, MD

96766

10010237005

09/26/2023 269102184

05:33:13 PM

PUMP# 4

REGULAR

20.099G

PRICE/GAL

\$5.609

DISCOUNTS BEFORE

FUELING

Rewards/GAL \$-0.050

FUEL TOTAL \$ 56.65

CREDIT \$ 112.74

CHASE VISA

USD\$112.74

XXXX XXXX XXXX 1238

Chip Read

APPROVED

Expense  
period 1,  
FMS line  
14

SHELL

3-1906 KAUMUALI HWY

LIHUE, MD

96766

10010237005

09/30/2023 269102184

05:33:13 PM

PUMP# 4

REGULAR

20.099G

PRICE/GAL

\$5.609

DISCOUNTS BEFORE  
FUELING

Rewards/GAL \$-0.050

FUEL TOTAL \$ 56.65

CREDIT \$ 112.74

CHASE VISA

USD\$112.74

XXXX XXXX XXXX 1238

Chip Read

APPROVED

Expense  
period 1,  
FMS line 14

SHELL

3-1906 KAUMUALLI HWY

LIHUE, MD

96766

10010237005

10/5/2023 269102184

05:33:13 PM

PUMP# 4

REGULAR 17.486G

PRICE/GAL \$5.609

DISCOUNTS BEFORE  
FUELING

Rewards/GAL \$-0.050

FUEL TOTAL \$ 56.65

CREDIT \$ 98.08

CHASE VISA

USD\$112.74

XXXX XXXX XXXX 1238

Chip Read

APPROVED