



Prince George's County Climate Resilience Hub Technical Assistance Provider FY27 Request for Proposals



At A Glance

Program Summary: Neighborhoods and businesses are faced with a growing need for readily available resources throughout the year and especially around extreme weather events (e.g., heat, flooding, and other hazards that interrupt daily life and impact safety). Climate resilience hubs offer targeted support during local climate-related events, helping Prince Georgians recover more quickly and safely while fostering community support as a key step toward greater resilience. **We seek Technical Assistance providers for: a) technical and organizational support for community-based organizations actively providing services through Climate Resilience Hubs and/or b) a peer-to-peer Countywide Resilience Hub Network.**

Deadline: October 1st, 2026 at 4PM EST

Eligible Project Locations: Prince George’s County, Maryland, excluding the City of Bowie

Funding Available: \$150,000

Submit Your Application at:

<https://cbtrust.org/login>

Contact:

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Introduction and Program Goals

In recent years, our communities have seen increasing threats as the climate changes: more severe rain events that cause flooding and power outages, more frequent and persistent excessive heat events that threaten human health, livelihoods and food security, and more. Prince George's County, as recommended in both its [Climate Action Plan](#) (CAP) and [Climate Action Implementation Strategy Plan](#) (CAISP), aims to create Resilience Hubs to help with everyday community needs and to provide support during times of disruption and periods of recovery.

This call for proposals seeks entities that will increase both the technical and the organizational capacity of community-based organizations and other non-profit groups as they actively develop Resilience Hubs that align with County goals such as [Plan 2035](#) as well as specific economic development, equity, multi-modal transportation, and agricultural preservation goals. Applicants will also build, deploy and support a Countywide Resilience Hub Network Hub. The ultimate outcome of this work will be a strong, sustainable network of Resilience Hubs that will serve County residents over the long term. Funding for this program is provided through the Prince George's County Department of the Environment (DoE).

Local Jobs and the Community

This grant program is focused on the environment, the local economy, and job creation. Prince George's County's "Jobs First Act," County Bill (CB)-17-2011, Sec. 10A-158 to 10A-162 sets the goal of procuring at least fifty one percent (51%) of the dollar volume of its goods and services, including, but not limited to, construction goods and services, to Prince George's County-based businesses and at least thirty percent (30%) to County-based small businesses. Proposals that meet or exceed the Jobs First Act are preferred.

Grant applicants are encouraged to coordinate with the [County's Supplier Development and Diversity Division](#) for County based certified small business utilization in connection with the implementation of proposed grant projects. County-based business and County-based small business certification under CB-74-2016 (DR2) undergo extensive certification review through their existing minority business enterprise certification procedures, which establish capabilities and their principal places of operation in the County. Consider local Prince George's County based businesses when contracting for services.

What is a Climate Resilience Hub?



Even minor climate and weather events can be catastrophic for residents. As such, Prince George's County Department of the Environment (DoE) seeks to strengthen the resilience of Prince George's County communities so they will be better prepared to deal with and recover swiftly and safely from disruptions of all sizes. The creation of a robust Resilience Hub Network comprised of local non-profit, community-based, and religious organizations will provide trusted services and accessible support on a consistent basis as well as during emergency climate-related situations to meet the specific needs of local stakeholders. Resilience Hubs are trusted community-serving facilities that complement emergency facilities, such as cooling and warming centers and shelters, by serving as coordination points for

communication, distributing resources, building community cohesion, and advancing climate mitigation and adaptation goals year-round.

The “Prince George’s County Community Resilience Hub Grant Program” is a complementary, competitive grant program that awards funds for the creation or expansion of community-based climate resilience hubs. These grants cover costs for eligible items needed to support resilience services and programs such as communication equipment, building and landscaping improvements, energy and electrical systems, and operations such as communications and outreach on climate resilience, adding solar or energy storage technologies to existing buildings, creating community gardens, providing charging stations, planting shade trees to cool community gathering places, and other similar types of work. Learn more information about this complementary grant program: <https://cbtrust.org/grants/prince-georges-county-community-resilience-hub-grant-program/>.

Scopes of Work

Through the Prince George’s County Community Resilience Hub Grant Program, we’ve awarded 15 organizations to establish resilience hubs as of August 2026. A full list of awarded projects can be found in [Appendix A](#). Additional Community Resilience Hub Grantees are anticipated to be awarded in 2027 which will result in up to 30 total resilience hubs to be included in the Network, but at different stages of development and implementation. Support for Resilience Hub awardees will fluctuate as awardees begin and complete their projects. **We seek Technical Assistance providers to:**

- 1) **Provide technical and organizational support for individual Resilience Hubs and/or**
- 2) **Create and provide support for a peer-to-peer Countywide Resilience Hub Network.**

Figure 1 shows other County initiatives related to climate resilience hubs in numbers 1, 2, and 3 with the community-based resilience hubs to be supported by Technical Assistance Providers shown in number 4.



Figure 1. Community Resilience Hub Process

Applicants may apply to provide support for one or both scopes of work. We anticipate one awardee for scopes 1 and 2, though we will consider dividing the work across multiple awardees.

1. Provide technical and organizational support for individual Resilience Hubs that have been awarded through the Prince George's County Community Resilience Hub Grant Program. Specific types of support to be provided are expected to be co-created using a participatory model with input from the community members who will use the hub and may include the following:
 - A. Assist with the technical implementation of the Resilience Hubs: Recipients of the Community Resilience Hub Grants will be offered, but not required, to use technical assistance support to achieve their stated goals. Examples of support could include:
 - i. Develop/refine an implementation plan including schedule, success metrics, and anticipated benefits for resilience hub users in six months, one year, and five years beyond establishment. Resilience hub implementation plans will include site selection, service delivery planning and funding, community outreach and education, and additional technical assistance required for the hub.
 - ii. Help with procurement of goods or services, feasibility studies, permitting, and developing staffing solutions. The Technical Assistance provider should budget 20 to 30 hours per hub (more time can be budgeted with justification) for this component.
 - iii. Develop a sustainability plan for each Resilience Hub to ensure they will endure beyond the end of the grant period. Clear identification of additional potential funding resources will be part of this plan.
 - iv. Assist with organizational capacity of the Resilience Hubs: It is expected that these Resilience Hubs will emerge as new or expanded programs of existing organizations. For the hub to be successful, the community-based host organizations must have the appropriate personnel and expertise needed for project execution. The Technical Assistance provider will undertake a small-scale capacity assessment of the organization and provide recommendations to strengthen/improve staffing (e.g., training), governance (e.g., board training and bylaw revisions), strategic plans, hardware, software, development plans, and more.

Note: Resilience hubs will all be offered the option of support from a Technical Assistance provider; however, resilience hubs are not required to receive support.

Level of Effort for Scope of Work 1: The focus of this scope of work is for Technical Assistance providers to support Scopes 1.a.ii., 1.a.iii., and 1.a.iv. Applicants of this scope of work should allocate some time to assist with developing an implementation plan for resilience hubs (Scope 1.a.i.). However, developing an implementation plan for resilience hubs should be minimal compared to the other components of this scope of work as the grantees will be at various stages of implementation.

2. Create and provide support for a peer-to-peer Countywide Resilience Hub Network: The network will be comprised of the 15 resilience hubs awarded through the Prince George's County Community Resilience Hub Grant Program and the two to three previously selected County-facilitated pilot resilience hubs. Each Resilience Hub will be integrated into a network to foster sharing of resources, cost efficiencies, and to leverage other opportunities, such as joint purchasing agreements and funding opportunities. Shared resources among hubs might include geophysical mapping and site planning resources; procurement, advertisement, outreach and engagement templates; community engagement protocols; and sustainability plans. The Technical Assistance provider will be expected to create a work plan for the network, drawing on best practices in network

development, e.g., the roles and responsibilities for the short term (during the grant project period) and longer term (to be determined based on the proposed project). This network will serve as a guide for replicating and scaling resilience hubs across Prince George's County.

The expected outcomes for this Technical Assistance include:

- 1) Increased understanding of resilience hubs and increased capacity of the identified target audience(s);
- 2) Implementation of one or more features of the resilience hub (e.g., energy infrastructure, community programming, staffing, hardware, training, outreach/communications);
- 3) Deployment of the individual Resilience Hub(s); and
- 4) Launch of a Countywide Resilience Hub Network.

Awardees will work closely with DoE and the Trust to include regular (e.g., monthly or every other month) meetings to get input and share findings. The awardee will schedule meetings, provide agendas, and compile notes with action items.

Qualifications and Experience to Ensure Project Success

Technical Assistance providers must demonstrate:

- Experience with both the technical and organizational elements of their desired scope(s) of work;
- Ability to connect active Resilience Hubs with the necessary technical experts (e.g., engineers or designers) should expertise beyond the capacity of the awardee be required.
 - Note that while providers need not be or have on staff an engineer or technology installer, the provider must have the necessary experience to guide active Resilience Hubs to implement practices that support energy analyses/project development, renewable energy deployment, food systems/security, heat island effect mitigation, stormwater, environmental justice, community health and other areas of resilience service delivery;
- An understanding of and plan to integrate County priorities (e.g., land use, healthy communities, woodland conservation, multi-modal transportation, economic development, sustainable growth, a community of strong neighborhoods and municipalities, social equity, and agricultural and rural preservation goals) into technical support offerings for active Resilience Hubs;
- Strong understanding of the state and county climate resilience strategies, relevant policies needed for the scope of work, and regulations that relate to the program goals;
- Experience in developing RFPs and contract review using best practices in sourcing and procurement;
- Organizational capacity expertise to strengthen organizations and to create and support a network of organizations (for scope of work 2); and
- Provide three references from past clients or funders to demonstrate past work on similar efforts in the last five years.

Preferred Technical Assistance providers should have experience or ready access to experienced providers in one or more of the following fields: planning, environmental justice, flood management, energy efficiency, sustainable energy sources, emergency preparedness, and stormwater/green infrastructure implementation.

Eligible Applicants and Locations

Prince George's County and the Trust welcome applicants from the following organizations:

- Public and independent higher educational institutions
- Nonprofit organizations
- Watershed organizations
- Community associations
- Faith-based organizations
- Prince George's County Municipalities
- Climate resilience and/or emergency preparedness organizations

Applicants that are not based in Prince George's County must have a Prince George's-based partner, the role of which should be clearly articulated in the proposal and in a Letter of Commitment from that partner.

This program advertises to and aims to support new groups that wish to use grant funding to support their efforts where they align with the engagement and climate action goals of the County.

Projects must be implemented in Prince George's County, Maryland. Currently, because the City of Bowie is managing its stormwater program independently of the County, projects in the City of Bowie are not eligible for funding in this program.

Funding Availability and Timeline

Funding Availability: The funding partners anticipate \$150,000 available for awards. If applying for both scopes of work, detail in your application budget the respective budget requests for each scope of work (1 and/or 2).

Project Timeline: This work is expected to span two years. Requests to extend the project completion period will be reviewed and considered on a case-by-case basis.

Deadline

Applicants must submit applications in the **Chesapeake Bay Trust Online System** by **4:00 PM EST on October 1st, 2026**. Late applications will not be accepted, and the online funding opportunity will close automatically and promptly at 4 PM EST. Applicants are strongly encouraged to submit at least a few days prior to the deadline given potential for high website traffic on the due date. The Trust cannot guarantee availability of technical assistance for our online system on the deadline date.

Evaluation Criteria

The following criteria will be used by external technical expert reviewers to evaluate applications. Refer to the "Application Review Process" section for more information about the review process.

Criterion	Criterion Description & Guidance	Scale
Consistency with RFP and Countywide Goals	Is the project proposed consistent with the intent of the RFP? Does the project support Countywide planning (i.e., Plan 2035), equity, transportation, and economic development goals?	1 to 15

Criterion	Criterion Description & Guidance	Scale
Qualifications and Experience	Does the applicant have the qualifications and expertise called for in the RFP see above “Qualifications and Experience to Ensure Project Success” section? Does the proposed team have the ability and commitment to meet the call for proposals?	1 to 20
Partnerships and/or Contractors	Are selected volunteer and compensated partners (including contractors) appropriate and/or qualified? Are partnerships necessary to accomplish the goals of the project, and are any partners missing? Does the applicant provide Letter(s) of Commitment from project partners? View the Trust’s Letter of Commitment Guidance and Policy found at: https://cbtrust.org/grants/additional-applicant-awardee-resources/ .	1 to 10
Likelihood of Success	<u>What is the likelihood of success</u> if this project is funded? <u>Approach:</u> Are methodologies and/or approach sound and consistent with best practices to accomplish the RFP goals?	1 to 20
Sustainability	Has the applicant addressed future project sustainability? Has the applicant proposed a relevant and robust evaluation plan that will be used to improve project sustainability in the future? Has the applicant addressed the need for ongoing resources needed to maintain the value of the project? How will the impacts of the work be felt after the award period has ended? Has the applicant identified clear evaluative measures for their project?	1 to 15
Cost Effectiveness/ Budget	Is the budget appropriate and cost effective? Are the line items budgeted justified in the project narrative?	1 to 20
Total Score Possible		100

Funding partners reserve the right to fund projects and budget items that advance their mission and meet their specific funding priorities and criteria. This RFP may result in additional support if there is a demonstrated need, exceptional performance from the awardee, and funding available.

Application Review Process

Each project proposal application is reviewed and evaluated by a technical external peer review committee, called the Technical Review Committee (TRC), composed of individuals who are experts in the fields supported by this RFP and individuals who represent communities served by projects funded by this RFP. The TRC ranks and scores all project proposal applications based on the criteria in the “Evaluation Criteria” section above, then meets to discuss the application merits. The TRC then recommends a suite of applications to the Trust’s Board of Trustees. The Trust and funding partner reserve the right to fund projects and budget items that advance its mission and meet its specific funding priorities and criteria.

Not all proposals will likely be able to be supported due to funding limitations. To allow applicants to set expectations prior to investing time in an application, the Trust provides historical application approval rates for the same or similar programs. The average approval rate of a similar program (Prince George’s County Stormwater Stewardship Grant Program) over the last ten years is 56%; this includes both fully and partially funded applications.

Awards and Notifications

All applicants will receive a letter stating the funding partnership's decision. An application may be declined, partially awarded, or fully awarded. If approved, the Trust will send an award agreement with award conditions and due dates of status, progress, and final reports. The Trust will send the first award payment to the requesting organization following: satisfaction of any phase one payment award contingencies, including upload of the signed award agreement. Ten percent of the total award will be held until the final report is submitted and approved. In cases where the awardee fails to submit a status report, progress report, or final report by the due date, the Trust reserves the right to terminate the award agreement and require a refund of funds already transferred to the awardee.

When the project is complete, awardees are required to complete final reports that may include but are not limited to submission of all receipts for supplies, invoices for subcontractors/contractors, and copies of timesheets for personnel time used (timesheets must include date, name, time worked per day, and coding to tie the time worked to the award).

All financial back-up documentation will be grouped and numbered to correspond to the budget line item reported as spent. Organizations with outstanding final, progress, or status reports, or pending refunds, may be declined or if awarded funding will be required to submit all outstanding items prior to receiving additional award funds.

The award(s) will be announced in December 2026.

About the Program Partners

Chesapeake Bay Trust: The Chesapeake Bay Trust (Trust) (<https://cbtrust.org/>) is a nonprofit, grant-making organization dedicated to improving the bays, streams, rivers, forests, parks, and other natural resources of all our local systems, from the Chesapeake to the Coastal Bays to the Youghiogheny River. The Trust, supported in large part by Maryland's Chesapeake Bay License Plate and partnerships with other regional funders, engages and empowers diverse groups to take actions that enrich natural resources and local communities of the Chesapeake Bay region. Since 1985, the Trust has awarded over \$254 million in grants to municipalities, nonprofit organizations, schools, and public agencies throughout Maryland and the Chesapeake Bay watershed.

The Trust has a mission to empower all people to participate in the restoration and protection of our region's natural resources through its award-making. As a result, the Trust strongly encourages applications directly from or that engage communities underrepresented in the environmental space. For more about the Trust's commitment to engage underrepresented groups, see our strategic plan at www.cbtrust.org/strategic-plan and <https://cbtrust.org/diversity-inclusion/>.

Prince George's County, Department of the Environment: To engage residents in the restoration and protection of the local rivers and streams of [Prince George's County, the Department of the Environment](#) provides funding for this grant program. DoE works for a healthy, beautiful, and sustainable County through programs that provide climate resilience, flood control, clean water, trees, recycling and waste management, litter prevention, animal services, and pet adoption in partnership with residents and other stakeholders.

Budget Instructions

Application Budget

You will be asked to enter items into the various budget categories. Totals will be automatically calculated on the page. Additional guidance on the budget can be found at <https://cbtrust.org/login>.

Applicants may request funds for indirect costs, which must be listed separately (not combined with salary) and must be less than 20% of the total request.

Detail the budget requests for each scope of work (1 and/or 2).

Additional Budget Justification

This online application component will ask you to provide a descriptive budget narrative to justify and explain costs. If you plan to provide a fixed regular sum paid as a salary for the applicant's staff or allowance project, detail the scope of work provided, the compensation amount and how that value was determined, and who the funds will support. In this program "stipends" for paid public participation for grant projects are not allowed; consider applying for the "additional project support fund" instead. Funds supporting bodies of work or applicant staff that are justified are allowed and encouraged. If the success of the work is contingent upon award of other funds, make this clear in your budget justification.

Online Application Submission Instructions

We have a new online award management system, hosted by SmartSimple! The Trust uses this online system for the application process, and if awarded, project management. **Please login to SmartSimple to access your awards and applications.** You can access SmartSimple in two ways:

1. Through our website: <https://cbtrust.org/login> and clicking the link "Log In to the Bay Trust Awards Portal", **or**
2. The Chesapeake Bay Trust's SmartSimple page: <https://chesapeakebaytrust.us-1.smartsimple.com/s/Login.jsp>

If you have applied to the Trust in the past, your profile and award data has been migrated to our new system. You can access the new system by entering the same email you used in our former system (Blackbaud), click 'forgot password', and follow the prompts to create a new password. If you are a new applicant, click the blue "Register" button on the landing page and follow the instructions.

See <https://cbtrust.org/login> for help setting up your account and finding funding opportunities.

Applicants must submit applications in the **Chesapeake Bay Trust Online System** by **4:00 pm on October 1st, 2026**. Late applications will not be accepted, and the online funding opportunity will close promptly at 4:00 pm.

By submitting an application to this program, applicants acknowledge that: 1) they are compliant with federal employment and non-discrimination laws and 2) they have not been debarred, convicted, charged or had a civil judgment rendered against them for fraud or related offense by any government agency (federal, state or local) or been terminated for cause or default by any government agency (federal, state, or local). In addition, all final products will be provided to the funding partners for use and distribution at the sole discretion of the funding partners.

Online Application Form

You will be asked to provide the following information on the online application form. Some items are required in order to submit your application. Refer to the online application for details.

- Eligibility Quiz
 - This three-question quiz is meant to assist you in determining if your project meets the requirements of this award program and that your staff/organizational structure best supports a successful application.
- Applicant Information Tab
 - Provide the Executive Officer's name and email address.
 - Both an Executive Officer and a Project Leader, two separate individuals, must be identified for all applications.

- The Executive Officer and Project Leader must both be able to make decisions on behalf of the organization either as a board member, an employee, or other approved position recognized by the organization but not a contractor of the application.
 - The Executive Officer is the individual that oversees the organization (e.g., Executive Director, Chief Executive Officer, Mayor, President or Vice President, Principal (for schools), etc.) and has the authority to sign/execute award agreements on behalf of the organization. The Executive Officer information is tied directly to all the organization's applications and should not vary from application to application. If the Executive Officer could be listed as the Project Leader in a future proposal, we recommend listing a Board Member or other higher-ranking position of the organization as the Executive Officer in order to reduce the variation in the Executive Officer across applications.
 - The Project Leader will be responsible for all project coordination and correspondence with the Trust for the duration of the project. The email address entered here **MUST** be the same as the email address you used to log in to the online system. The Project Leader is the primary point of contact for the application, and the email address used to submit the application via the online system must be that of the Project Leader. The Trust cannot conduct any official correspondence with contractors or other project partners. If at any time the Project Leader cannot continue in the position, the organization must contact the Trust and assign a new qualified Project Leader.
 - To avoid conflict of interest issues, individuals associated with for-profit entities to be engaged in the project cannot serve in either role.
- Project Information Tab
 - Provide a project title.
 - In the "Project Description" section provide the project track and project abstract.
 - Provide the project start and end date.
 - Provide the watershed, county (Prince George's County), and legislative district in which the project is located; and the latitude and longitude coordinates of the project location.
- Deliverables Tab
 - Provide estimated metrics for your proposed project such as project participants and outreach and restoration outputs. Disregard deliverables that do not apply to your project.
- Volunteers Tab
 - Provide a description of volunteer activities, the number of volunteers, and total number of volunteer hours.
- Project Partnerships Tab
 - Provide a list of project partner organizations or contractors, individuals, their areas of expertise, and their role(s) in your project.
 - Applicants are encouraged to upload a Letter of Commitment for the project from each partner describing in detail the partner's role or contribution to the project. Applications including strong Letter(s) of Commitment often receive higher scores. If not submitted with the application, Letter(s) of Commitment may be required prior to the release of any awarded funding. To better understand the Trust's definition of and policy on Letter(s) of Commitment, visit our Forms and Policies webpage: <https://cbtrust.org/grants/additional-applicant-awardee-resources/>.
 - All awardees will be expected to have a strong working partnership with the Prince George's County DoE; however, **Letter(s) of Commitment from the County should not be included in the application and will not be considered if submitted**. Instead, reference should be made in the proposal for how the applicant plans to work with County staff to communicate and integrate County goals and efforts.
- Narrative & Supporting Documents Tab

- Use the link below to download the required narrative questions template. Complete all questions and upload the completed template as a Microsoft Word or PDF.
 - **Narrative Questions:** https://cbtrust.org/wp-content/uploads/Climate-Resilience-Hub-Technical-Assistance-Provider-Narrative-Qs_final-8.12.26.docx
 - **Experience Question:** Applicants should demonstrate experience through providing examples of similarly scaled projects of similar types requested (e.g., three projects within the last five years). Evaluation of the quality and quantity of the applicant's experience and expertise in the areas proposed, supported by references.
- **Budget Tab**
 - Enter your application budget, provide budget category and request totals, and provide additional budget justification. Refer to the "Budget Instructions" of this RFP.
 - **Terms and Conditions Tab**
 - Agree to the specified terms and conditions for the program for which you are applying.
 - **Demographics Tab (optional):**
 - Provide voluntary demographic information. Provide information about your organization's current diversity, equity, inclusion, and justice (DEIJ) efforts and future goals.

Appendix A

This list is not exhaustive. We anticipate making additional Community Resilience Hub awards in 2027. The Technical Assistance Provider will be expected to engage additional awardees in the Peer-to-Peer Countywide Network but will not be required to provide technical assistance to any additional awardees.

Community Resilience Hub Grant Program 2026 Awardees:

Town of Cottage City: \$40,000 for a local community garden and climate resilience educational workshops.

Greenbelt Homes, Inc.: \$35,000 for renewable energy storage research and use in a housing cooperative.

Town of Berwyn Heights: \$38,200 for a mobile resilience hub to address community needs during climate-related events.

City of Laurel: \$20,000 to create an outdoor educational pavilion and educational programming on sustainable behaviors and community preparedness.

Housing Initiative Partnership: \$37,375 to research renewable energy as a source of power for three housing units.

St. Christopher's Episcopal Church: \$15,760 for a community resilience hub.

Langley Park Civic Association: \$18,904 to establish a food forest in the Langley Park Community.

Alice Ferguson Foundation: \$12,152 for educational workshops to increase preparedness for climate-related events.

Nehemiah Family Worship Center: \$23,000 for educational workshops on developing sustainable food production to address food security in Prince George's County communities.

Wisdom Warriors Inc.: \$44,804 to establish a resilience hub site to provide educational workshops; host community engagement events; and provide tools including solar chargers, emergency kits, and printed preparedness guides.

Fish of Laurel, Inc.: \$50,000 to install a permanent commercial solar backup generator system providing at least 30 kilowatts (kW) of electrical power.

Centro de Apoyo Familiar: \$20,000 to establish community resilience hubs serving Prince George's County communities through workshops and training sessions on climate preparedness, environmental stewardship, and community resilience.

Gethsemane United Methodist Church: \$33,000 to support Heating, Ventilation, and Air Conditioning (HVAC) system upgrades to efficient, sustainable systems.

Town of Capitol Heights: \$28,500 to establish a resilience hub and develop an outdoor garden space for community resources and programming.

Town of Bladensburg: \$22,000 to establish a resilience hub and provide educational programming and hands-on workshops on sustainable food production.