

Thomas V. Mike Miller, Jr., Chesapeake Conservation and Climate Corps

A Partnership with Maryland Corps/Service Year Option

2027-28 Request for Host Organization Applications



Chesapeake Bay Trust | 108 Severn Avenue, Annapolis, MD 21403
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The Host Organization Opportunity at a Glance

WHAT IS THE CORPS PROGRAM?

The Corps Program is designed to provide young adults with a professional experience in the environmental field, develop valuable career skills, and advance the influx of new leaders working to improve the health of communities and natural resources.

WHAT IS A HOST ORGANIZATION?

Young adult (Corps Members) are placed with eligible organizations (Host Organizations) for a one-year term of Corps service. Host Organizations provide a Corps Member with experience leading and supporting environmental initiatives and projects and gain an extra set of hands and a new perspective to benefit their organization's environmental work.

THE APPLICATION DEADLINE

deadline for applications is on **Wednesday, December 2nd, 2026 at 4:00 PM EST**. Late applications will **not** be accepted.

ELIGIBLE HOST ORGANIZATIONS INCLUDE

The Trust and our funding partners welcome applications from organizations that perform work in the state of Maryland, have at least one full-time, paid staff and are a:

- **Non-Profit Organization**
- Faith-based Organization
- Community Association
- Service, Youth, or Civic Group
- **Government Agency**
- Municipal, County, Regional, State or Federal Public Agency
- Public or Independent Higher Education Institution

CONTACT

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or
corps@cbtrust.org

ATTEND THE INFORMATION SESSION TO LEARN MORE:

The Trust will be holding an information session to share about the Corps Program, describe the Host Organization opportunity and application, and answer YOUR questions! The information session will take place on **Tuesday, October 28th, 2026 from 12:00-1:00 PM EST**. Register for the session (or to receive the recording afterwards) at:

<https://bit.ly/27host-info>

Introduction and Program Goals

The [Chesapeake Bay Trust](#) (Trust) is a nonprofit, grant-making organization dedicated to improving the bays, streams, rivers, forests, parks, and other natural resources of all our local systems, from the Chesapeake to the Coastal Bays to the Youghiogheny River.

In 2022 the Maryland General Assembly enacted the Climate Solutions Now Act, one aspect of which is the expansion of the climate focus of the Chesapeake Conservation Corps and provision of resources to increase the number of Corps placements. These changes allow the [Chesapeake Conservation and Climate Corps](#) (Corps) to increase its impact in addressing the complex environmental issues of today in the face of climate change, serving communities disproportionately affected by climate change, and preparing young adults for the demands and needs of the green workforce.

Additionally, an initiative of the Maryland Department of Service and Civic Innovation, Maryland Corps/Service Year Option offers service opportunities for Corps Members to get involved protecting their community from the impacts of climate change while receiving green workforce training to access a well-paying green job after their term of service.

As part of these efforts, the Chesapeake Bay Trust is proud to partner with the State of Maryland, BGE an Exelon Company, the Maryland Department of Service and Civic Innovation, and Constellation to administer the Corps program.

The Corps program promotes and protects the environment by providing young adults with opportunities to gain career skills and become more engaged through meaningful community service. The goals of the Corps are to:

1. Promote, preserve, protect, and sustain the environment;
2. Promote climate justice and assist Maryland in achieving its greenhouse gas emissions reduction targets;
3. Provide young adults with opportunities to become better stewards and professionals through meaningful service to their communities and the region;
4. Mobilize, educate, and train young adults to deploy clean energy technology and mitigate and prevent the environmental and health impacts in communities disproportionately affected by climate change;
5. Provide a green career ladder and opportunities for all young adults, especially disadvantaged youth, to be exposed to and trained in the energy efficiency, environmental protection, governmental and regulatory administration, and renewable energy generation sectors.

2027-28 Application

Deadline

Wednesday, December 2nd, 2026, at 4:00 PM EST.

Submit your Application

Follow the instructions online to fill out the required:

-Narrative Questions

-Online Application Form
(Available October 1st, 2027)

<https://cbtrust.org/chesapeake-climate-corps/apply/hosts/>

Contact

The Corps team
corps@cbtrust.org
or
Emily Stransky
410-974-2941 x101
estransky@cbtrust.org

The Trust is committed to the advancement of diversity and inclusion in its award-making and environmental work. As a result, the Trust strongly encourages Corps Member applications from underrepresented groups within the environmental movement and applications from Host Organizations that are based in and/or partner with communities that are traditionally underrepresented. For more information about the Trust's efforts to engage under-engaged groups, see our [2020-2025 Strategic Plan](#) and [Diversity and Inclusion Statement](#).

Who Can Apply

Eligible Host Organization Applicants

The Trust and our funding partners welcome applications from organizations that have at least one full-time, paid staff and are one of the following organization types:

- Nonprofit Organization
- Municipal, County, Regional, State, or Federal Public Agency
- Faith-based Organization
- Community Association
- Service, Youth, and Civic Group
- Public or Independent Higher Educational Institution

If your organization category is not listed above, contact the Trust to verify eligibility prior to submitting an application. All Corps service activities must take place in the state of Maryland. **Organizations whose headquarters are outside the state of Maryland, but perform work within Maryland, should contact the Trust to discuss an application prior to submission.**

The Trust seeks applications from organizations new to the environmental sector as well as organizations focused in the field of climate change. All applicants, but particularly new applicants, are encouraged to contact the Trust for assistance.

Match Requirements

The Corps continues to be extremely successful thanks in large part to the Host Organizations, whose mentors and other staff have been instrumental in providing counsel, support, and guidance to the Corps Members. Their efforts are greatly appreciated by the Trust. We encourage previous Host Organizations as well as new Host Organization applicants to apply. New Host Organizations as well as Host Organizations that have not been matched with Corps Members for the past two consecutive years (through the Chesapeake Conservation and Climate Corps) will not be required to provide cash match.

Consecutive Host Cash Match:

Host Organizations that have been matched with a Chesapeake Conservation and Climate Corps Member for the past two consecutive program years (Program Year 2025-26 and Program Year 2026-27) will be required to provide 15% of the Corps Member stipend (**\$5,000**). If selected, the 15% cash match would be due August 9th, 2027.

The 2027-2028 Corps Program will last from:

August 17, 2027 – August 16, 2028

Young adult participants (Corps Members) will serve the equivalent of **full-time** (approximately 40 hours per week).

The Trust anticipates placing **~80** Corps Members at Host Organizations.

Corps Members will be between the **ages of 18-25** years old and will include individuals **with and without college degrees**.

Corps Members will receive an **annual living stipend of \$33,280** during their 12-month service term.

Multiple Corps Member (MCM) Opportunity: To increase the number of placement opportunities, Host Organizations willing to commit match to fully support the cost of one Corps Member can be matched with a second Corps Member supported by the funding partners, contingent upon approval of the Host Organization's application and availability of matches. **This year's match amount will be \$42,500.** Host Organization applicants interested in this option **should submit separate applications for each Corps Member position they are offering.**

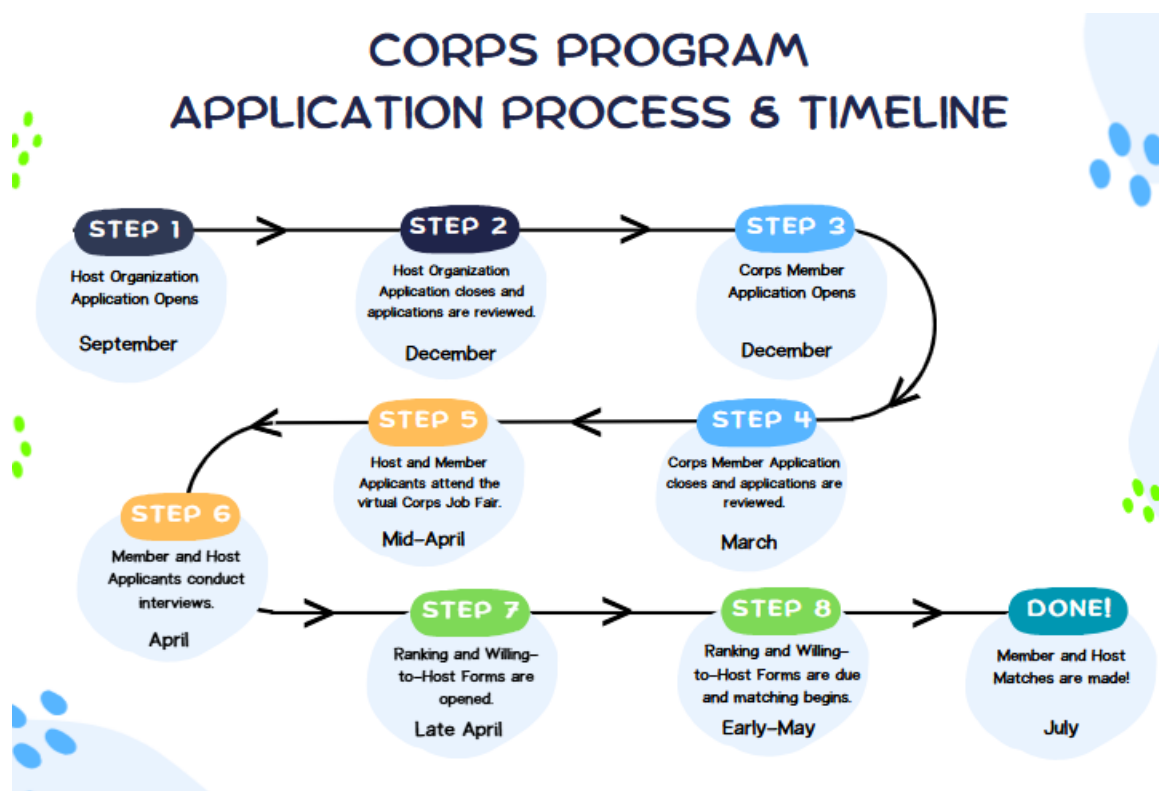
Host Organizations applying to participate in the MCM Opportunity, will be required to sign and return the MCM Commitment Agreement by March 26th, 2027, prior to the placement process.

Due to interest in the Corps, we anticipate receiving more applications from potential Host Organizations and Corps Members than can be accommodated in the program. Unless an organization applies to participate in the Multiple Corps Member Match Opportunity described above, the Trust anticipates placing a maximum of one Corps Member per successfully matched Host Organization.

Program Information

Corps Application Process and Timeline

An overview of the application process and timeline is depicted below. Applicants are encouraged to review a detailed application process and timeline, including specific anticipated dates for the 2027-2028 program year, here: <https://cbtrust.org/wp-content/uploads/2027-28-Corps-Application-Process-and-Timeline.pdf>



Eligible Corps Member Activities

Host Organizations may suggest a wide range of activities in the fields of environmental restoration, energy conservation, sustainable agriculture, forestry, community engagement, and/or Pre-K-12 environmental education to be accomplished by the Corps Member during their service year. The Corps program recognizes that a broad range of environmental projects and activities can contribute to climate action, either directly or indirectly. Accordingly, the overarching goal of each Corps Member's service should be climate-related and should contribute to climate action through activities that have direct or indirect impacts on climate mitigation, resilience, adaptation, conservation, or environmental protection. Projects and activities must meet an identifiable public need (1) with specific emphasis on projects and programs that result in long-term preservation, protection, and conservation of the environment and/or (2) within a community disproportionately affected by climate impacts, with specific emphasis on climate mitigation and clean energy projects that result in long-term reductions to greenhouse gas emissions and improvements to public health and the environment.

For a detailed list of example eligible Corps Member Projects, see Appendix A.

The types of activities listed in the Host Organization's narrative must be what the Corps Member would work on when they arrive at the organization. Host Organizations' applications should clearly describe the types of projects and programs in which the Corps Member will be engaged including the specific activities and responsibilities required in the proposed position. Host Organization applications are welcome to include a menu of options their Corps Member could work on, which can be refined based on the Corps Member's interests if placed.

The Corps Member applicants will review the Host Organization applications to determine which organizations they will select for potential placement on their Ranking forms, just as the Host Organization applicants will review the Corps Member applications to determine which individuals they will select for potential placement on their "Willing to Host" forms.

If placed, each Corps Member will collaborate with their Host Organization and the Trust to expand the scope of work section of the application into a work program for the service term. This work plan will include specific responsibilities and quantifiable metrics in which the Corps Member will be engaged, including a Capstone Project led independently by the Corps Member that will be expected to compose roughly 25% of the Corps Member's time during the service term.

CORPS MEMBER ACTIVITIES

TIPS FOR YOUR APPLICATION

- ✓ The best placements begin with an accurate description of the position and **clear expectations**.
- Strong Host Organization applicants will also **highlight the experience and skills gained from a Corps term with their site** and describe any additional resources (i.e. trainings, other professional development opportunities, etc.) that they can offer a Corps Member.
- ✓ Keep in mind that **the audience for your application is the Corps Member** applicant, not the Trust or other reviewers.

INELIGIBLE ACTIVITIES

- While engaged in the performance of duties as stipend service members, Corps Members may not:
- ✗ Participate in advocacy related activities.
 - ✗ Participate in any partisan political activity.
 - ✗ Participate in any regulatory or statutory enforcement activities.
 - ✗ Undertake a project if the project would replace regular workers or duplicate or replace an existing service in the same locality.

Host Organization Responsibilities

The Host Organization has several responsibilities to the Program and its hosted Corps Member:

- 1) The Host Organization will collaborate with the Corps Member placed at the organization and the Trust to structure the Corps Member's workplan based on a 40-hour per week schedule.
- 2) The Host Organization is expected to provide a Corps Member with desk or office space, access to a phone and computer with internet access, provide parking or reimbursement for parking on-site, and **provide mileage reimbursement for program-related travel, including travel to program training activities and required site visits**. The organization can determine if the Corps Member serves fully in-person, fully remote, or a mix of both. Host organizations with physical office space will be prioritized; however, organizations that work fully remote are eligible to apply. If an organization is fully remote, they are encouraged to secure optional office space at a community partner's site for Corps Members who are unable to work remotely.
- 3) The Host Organization is expected to cover the Corps Member under the Host Organization's general liability insurance for Corps Members in an aggregate amount of at least \$1,000,000 and list the Chesapeake Bay Trust, State of Maryland, and Maryland Department of Service and Civic Innovation as "Additional Insured." The Trust is willing to be flexible on being listed as an Additional Insured for political subdivisions of the State of Maryland who are self-insured by Maryland State Law and federal agencies who are self-insured by Federal Law. However, coverage of the Corps Member is required of all Host Organizations.
- 4) The Host Organization is expected to designate a mentor to the assigned Corps Member; this mentor is expected to provide support and guidance to the Corps Member throughout the year. This is an important element of the program; both the mentor and the Corps Member should have mutual ownership over the Corps Member's experience.
- 5) The Host Organization shall provide any reasonable accommodations necessary for the Corps Member to perform essential functions with support from the Chesapeake Bay Trust. Determination of the essential functions, reasonable accommodations, and level of Chesapeake Bay Trust support will be determined on a case-by-case basis.

A full list of Host expected responsibilities, as well as Member responsibilities, can be found by reviewing the Sample Corps Host Agreement: <https://cbtrust.org/chesapeake-climate-corps/apply/hosts/>

Note: The agreements are updated annually and subject to change.

Who are Host Organization Mentors?

If placed, the Corps Mentor will be responsible for managing the Corps Member, workplan, correspondence and coordination with the Trust for the duration of the service year. The Corps Mentor is the primary point of contact for the application, and the email address used to submit the application via the online system must be that of the Corps Mentor. *If at any time the Corps Mentor cannot continue in the position, the organization must contact the Trust and assign a new qualified Corps*

CHESAPEAKE BAY TRUST RESPONSIBILITIES

The Chesapeake Bay Trust has several responsibilities to the Corps Member and their Host Organization:

- 1) The Trust will provide the Corps Member with a stipend for the non-renewable service term.
- 2) The Trust will cover workers compensation, FICA, payroll costs, and Member health care (for those not covered by a parent/guardian) for the service term.
- 3) The Trust/DSCI will provide an orientation event, mandatory training experiences, and Corps project days during the service term.
- 4) The Trust will make available the opportunity for Corps Members to apply for a Mini Grant for projects associated with their service work of up to \$1,250. The Trust will provide registration costs for each Corps Member to attend one professional conference from a Trust approved list of options. Attendance at one professional conference will be required of Corps Members as part of the mandatory trainings.

How to Apply

Online Application Submission Instructions

By submitting an application, applicants acknowledge that: 1) they are compliant with federal employment and non discrimination laws and 2) they have not been debarred, convicted, charged or had a civil judgment rendered against them for fraud or a related offense by any government agency or been terminated for cause or default by any government agency (federal, state, or local). In addition, all final products will be provided to the funding partners for use and distribution at the sole discretion of the funding partners.

STEP 1: Create your Online Application (Required)

- Click “Start an Application” on our website <https://cbtrust.org/chesapeake-climate-corps/apply/hosts/>
- Log in to the [Chesapeake Bay Trust Award application portal](#) using an existing account or create a new account
 - If you forgot your password use the “Forgot Password” feature.
 - See <https://cbtrust.org/login> for help setting up your account.

STEP 2: Gather the Applicant Information

- Both an Executive Officer and a Project Leader, two separate individuals, must be identified.
 - In the case of organizations, the Executive Officer and Project Leader must both be able to make decisions on behalf of the organization either as a board member, an employee, or other approved position recognized by the organization but not a contractor of the application.
 - The Project Leader will be the Primary Host Organization Mentor if selected for participation.
- Email, physical address, latitude and longitude using [google.com/maps](https://www.google.com/maps)

STEP 3: Prepare your Narrative (Required)

- Download a copy and fill in the Host Organization Narrative Questions. The Narrative Questions are available in a separate downloadable document on the right side of the [Corps Host Organization website](#).
- Prepare and upload a Microsoft Word or PDF file that contains your answer.

STEP 4: Supporting Documents (Optional)

- Upload an *Organization Chart* or any other optional additional supporting documents you would like to be included in your application materials.

STEP 5: Agree to the Terms and Conditions

DEADLINE

Applicants must submit applications in the Chesapeake Bay Trust Online System **by 4:00 PM EST on December 2nd, 2026**. Late applications will not be accepted, and the online application will close automatically and promptly at 4:00 PM EDT. Applicants are *strongly encouraged to submit at least a few days prior to the deadline* given the potential for high website traffic on the due date. The Trust cannot guarantee availability of technical assistance for our online system on the deadline date.

Appendix A: Examples of Eligible Corps Member Activities

Examples of Environmental Restoration Activities include:

- ❖ Watershed restoration projects focused on water quality and quantity, including stream buffers and restoration; stormwater projects such as rain gardens, bioretention cells, and other low-impact development projects; and implementation of other green infrastructure projects to address nutrient and other pollution of nearby waterways;
- ❖ Implement green infrastructure projects to address flooding from increased storm events;
- ❖ Watershed restoration projects focused on habitat improvement, including bay grasses, native plants, pollinator plants, oysters, natural (living) shorelines, trees, other wildlife improvements, and more;
- ❖ Planning to identify and plan for land corridors to help species migrate;
- ❖ Projects to work with communities to improve their environmental impacts and activities and to encourage environmental stewardship.

Examples of Energy Conservation Activities include:

- ❖ Implementation of community greening and urban tree canopy projects that create energy savings;
- ❖ Implementation of clean energy projects in communities to enhance the use of renewable energy, reduce carbon emissions, and mitigate climate change;
- ❖ Assistance to schools in becoming “green schools” and reducing energy costs;
- ❖ Promotion of energy efficiency of households and public structures within neighborhoods through energy audits, weatherization, and other on-site energy conservation measures – e.g., “green street” energy projects;
- ❖ Implementation of clean energy projects in communities to enhance the use of renewable energy, reduce carbon emissions, and mitigate climate change;
- ❖ Improvement of the energy efficiency of housing for elderly and low-income households;
- ❖ Projects to improve access to clean, reliable transportation, including through the expansion of bike trails and pedestrian walkways;
- ❖ Projects to install renewable energy systems at low-income households and schools, libraries, and other public buildings;
- ❖ Projects to undertake holistic retrofits of low-income households, including weatherization and heat pump installation;
- ❖ Promotion of new federal and state initiatives and funding that will provide up to \$14,000 to low- to moderate-income households for home electrification upgrades, \$7,500 for electric vehicle purchases, and other actions that can reduce household energy costs and greenhouse gas emissions;
- ❖ Implementation of clean energy projects in communities to enhance the use of renewable energy, including free and low-cost energy audits.

Examples of Agricultural and Forestry Activities include:

- ❖ Implementation of agricultural best management practices to prevent or reduce nutrient runoff;
- ❖ Projects to expand urban tree canopy, implement green rooftops, and take other actions to reduce urban heat island effects;
- ❖ Implementation of carbon sink projects like soil health or ‘blue carbon’ efforts that accumulate and store greenhouse gases;
- ❖ Implementing tree planting projects with tree species and forestry practices less vulnerable to storms and fires;
- ❖ Working in partnership with the agricultural community on outreach and engagement projects to encourage stewardship;
- ❖ Working with forestry programs to increase the number of forested acres in the watershed;
- ❖ Working with urban tree canopy programs.

Examples of Education Activities include:

- ❖ Development of interactive environmental education programs for elementary and secondary school students and/or the public;
- ❖ Development of curriculum targeted at training high school students and apprentices to obtain skills necessary to create and implement clean energy and climate resiliency projects in their communities and to compete for jobs in the emerging clean energy sector;
- ❖ Assistance to schools to become “green schools” through hands-on projects with their students;
- ❖ Building infrastructure to promote environmental education including outdoor classrooms, nature trails, public access to natural resources, and schoolyard habitats.

Examples of Community Engagement Activities include:

- ❖ Development of environmental outreach tools and materials for a specific target audience;
- ❖ Implementation of community-based restoration and conservation demonstration projects to engage residents and increase knowledge;
- ❖ Development of behavior change programs designed to provide products and services that increase environmentally responsible behavior adoption;
- ❖ Implementation of environmental and/or energy conservation programs and projects to engage and educate residents about local air and water quality and associated human health impacts.